

## **10.2 Disability Awareness Training**



### **All the tools in Hire for Talent’s toolkit aim to:**

- Increase employers’ confidence about hiring people with disabilities.
- Engage employers in:
  - Creating inclusive and accessible workplaces.
  - Fostering diversity and inclusion in the workplace.
- Increase employers’ capacity in hiring people with disabilities.
- Promote an inclusive Canadian workforce.

### **Creating Disability Awareness in the Workplace Using the Hire for Talent Toolkit**

The Hire for Talent tools can be used to create disability awareness workshops.  
**Here’s how to get started:**

#### **First Steps**

1. Choose tools from the Hire for Talent toolkit.
2. Decide on a time and place for the session.
3. Try to imagine how the training will unfold.
4. Identify potential attendees (e.g. employees, suppliers, customers, managers, etc.).

#### **Plan**

1. Estimate the number of participants who will attend the training.
2. Prepare the workshop’s content using the tools you selected from the toolkit.

#### **Execute**

1. Invite employees and have them confirm their attendance.

2. Prepare materials for the participants and book a training room.
3. Deliver interactive training based on your workplace's objectives.
4. Gather feedback by asking participants to complete a survey.

**Disclaimer:**

*Hire for Talent has made every effort to use the most respectful words possible while writing these materials. We realize, however, that the most appropriate terminology may change over time. We developed these materials with the intent to respect the dignity and inherent rights of all individuals.*